



Graduate School, Chulalongkorn University

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# Graduate Student Handbook 2012

Academic Year

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## Foreword

The Chulalongkorn University Graduate School has prepared this Graduate Student Handbook for the purpose of familiarizing graduate students with the procedures, rules and regulations with which they will be expected to comply from the time they first enter the University to their graduation. Students seeking further information should consult the Graduate School website at [www.grad.chula.ac.th](http://www.grad.chula.ac.th).

Students should also be aware, however, that individual programs may have additional requirements above those described in this handbook. Therefore, students should keep abreast of announcements pertaining to the program of study they have chosen to enter. It is also important to check the academic calendar posted on the website of the University Registrar's Office at [www.reg.chula.ac.th](http://www.reg.chula.ac.th) for additional information that is of benefit to students enrolled at the University.

Graduate School  
Chulalongkorn University

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## 1. Contact-Inquiry

Contact	Extension Number	Direct Number
<b>Office of the Registrar</b> <ul style="list-style-type: none"> <li>- Enrollment</li> <li>- Request for an academic certificate</li> <li>- Registration service</li> <li>- Interdisciplinary fields</li> </ul>	ext 14	0-2218-3502-5
<b>Grant</b> <ul style="list-style-type: none"> <li>- Application for a study/research grant</li> <li>- Grant Agreement conclusion</li> <li>- Notification of the grant approval</li> </ul>	ext 13	0-2218-3502-5
<b>Thesis</b> <ul style="list-style-type: none"> <li>- Thesis topic online submission</li> <li>- Thesis proposal</li> <li>- Thesis format check</li> <li>- Complete thesis submission</li> <li>- Work Dissemination for graduation</li> </ul>	ext 3	0-2218-3529

Contact	Extension Number	Direct Number
<p><b>One Stop Service</b></p> <ul style="list-style-type: none"> <li>- Grant Disbursement Request Form submission</li> <li>- Thesis submission</li> <li>- Grant Application Form submission, Grant Agreement conclusion</li> <li>- Graduate School-related document submission</li> </ul>	ext 0	<p>0-2218-3501</p> <p>0-2218-3516</p> <p>0-2218-3526</p> <p>0-2218-3530</p> <p>0-2218-3532</p> <p>0-2218-3533</p>

## 2. Foreign Language Examination

All applicants seeking admission to Chulalongkorn University's Master's and Ph.D. programs (except applicants to the Faculty of Arts' Master's program in English) are required to take an English Proficiency Test administered by Chulalongkorn University's Academic Testing Center (CU-TEP). Applicants may submit previous CU-TEP results or may submit TOEFL or IELTS scores instead. These substitute scores, however, must satisfy the validity period as specified by the program.

## 3. Status Maintenance

3.1 Whereas it is deemed appropriate to issue a Chulalongkorn University Notification, Subject: Status Maintenance for Doctoral and Master's-Level Students,

By virtue of Section 5 of the Chulalongkorn University Regulations concerning Post-Graduate Education, B.E. 2551 and by approval of the Graduate School Board of Directors in the Meeting no.6/2553 on the 15<sup>th</sup> day of July 2010, the University President has decided to set forth the following terms and conditions:

1. This Notification is entitled "Status Maintenance for Doctoral and Master's-Level Students Failing to Have Their Thesis or Individual Research Published within the Time Limit of the Graduate School, B.E. 2553 (A.D. 2010)".

2. This Notification shall come into force the next day after the issue date and onwards and apply to all Doctoral and Master's-level students enrolled since Academic Year 2006 and onwards.

3. The Chulalongkorn University Notification, Subject: Status Maintenance for Doctoral and Master's-level students, B.E. 2551 (A.D. 2008), shall be annulled.

4. The Doctoral and Master's-level students who have submitted their complete thesis or the students in program B who have completed their curriculum but fail to have their thesis or individual research published within the time limit of the Graduate School shall follow the steps below:

3.1.1 Doctoral students:

1) The students who have not run out of their Academic time shall submit a request for their status maintenance and pay the fee at the rate specified in the University's Notification.

2) The students who have finished their academic time and are refused to extend their academic period shall be deprived of their student status.

3.1.2 Master's-level students

1) The students who have not run out of their academic time shall submit a request for their status maintenance and pay the fee at the rate specified in the University's Notification.

2) The students who have finished their academic time and are refused to extend their academic period shall be deprived of their student status.

3) The students in the tri-semester curriculum who have graduated within 1 academic year and have already submitted their complete thesis shall have their thesis published within the next semester after the complete thesis submission. After the time limit, the students shall submit a request for status maintenance and pay the fee at the rate specified in the University's Notification.

3.2 Whereas it is deemed appropriate to issue a Chulalongkorn University Notification, Subject: Status Maintenance for Doctoral and Master's-Level Students Failing the Required English Standard Test, By virtue of Section 5 of the Chulalongkorn University Regulations concerning Post-Graduate Education, B.E. 2551 and by approval of the Graduate School Board of Directors in the Meeting no. 6/2553 on the 15<sup>th</sup> day of July 2010, the University President has decided to set forth the following terms and conditions:

1. This Notification is entitled "Status Maintenance for Doctoral and Master's-Level Students Failing the Required English Standard Test, B.E. 2553 (A.D. 2010)".

2. This Notification shall come into force the next day after the issue date and onwards and apply to all Doctoral and Master's-level students enrolled since Academic Year 2010 and onwards.

3. The students who fail the English Standard Test required by the University or the curriculum and have submitted their complete thesis to the Graduate School or have passed the comprehensive examination required by the curriculum shall follow the steps below:

3.1 The students who have not run out of their academic time shall submit a request for their status maintenance and pay the fee at the rate specified in the University's Notification.

3.2 The students who have finished their academic time and are refused to extend their academic period shall be deprived of their student status.



## 4. Graduation

### 4.1 Conditions for Graduation and Eligibility to Receive a Certificate or Diploma

To be eligible to receive a certificate or diploma, students must satisfy the following requirements.

1) Students have earned the number of credit hours required by their program and maintain no less than a 3.0 grade point average.

2) Students have observed the regulation about the duration of study:

(2.1) The duration of study for Certificate Program and Advanced Certificate Program students is determined by the Policy Committee.

(2.2) Master's program students are allowed up to four academic years to complete their studies.

(2.3) Ph.D. students' duration of study:

(a) up to six academic years for students who hold a Master's degree.

(b) up to eight years for students who hold a Bachelor's degree.

**3) Thesis programs** The thesis or part of the thesis has been published, accepted for publication or considered as having been published by the Graduate School Board.

(3.1) The research article, which is in partial fulfillment of the thesis requirement for a Master's program and a Plan B Master's student's independent research in the sciences, must have been published or accepted for publication in an academic journal or publication or has been presented at a conference with full proceedings.

(3.2) The research article derived from the thesis or in partial fulfillment of the thesis requirements of a Ph.D. program must have been published or accepted for publication according to the following criteria:

**(a) Biological Science and Physical Science**

- Program Type 1: Students must have their articles published in two academic journals, at least one of which must be recognized internationally.

- Program Type 2: Students must have one article published in a national academic journal.

**(b) Social Sciences and Humanities**

Students must have their article published in an academic journal or publication which has peer review and is highly recognized in that discipline or in a national academic journal.

- Program Type 1: Students must have articles published in at least two academic journals or publications.

- Program Type 2: Students must have an article published in at least one academic journal.

(3.3) Should the thesis be related to an invention, students may seek approval from the Policy Committee to submit a patent and petty patent registration in lieu of publication of articles as specified in (3.1) or (3.2).

4.) Students must observe the guidelines for submitting a complete thesis to the Graduate School as specified in the Graduate School's announcement issued each academic year with regard to: number of copies required, procedures and deadline.

5) To graduate, plan A Master's students must pass the coursework and/or the thesis defense as well as meet all other program requirements as set by the Faculty or University.

6) To graduate, plan B Master's candidates must pass the coursework and the comprehensive exam and satisfy all other program requirements set by the Faculty and/or the Policy Committee.

7) To graduate, Ph.D. students must pass all the courses required by the program, the qualifying exam to earn eligibility to submit a thesis proposal, thesis proposal defense, and thesis defense, and must meet all other program requirements set by the Faculty and/or the Policy Committee.

8) Students who have met the qualifications specified above must submit a request to receive a certificate or diploma to the Office of the Registrar within the specified deadline. Failure to do so will result in a fine determined by the University and may result in the student's eligibility to receive a certificate or diploma requiring approval by the University Council.

9) To be eligible to receive a diploma in a given academic year, students must have their graduation approved first by the Faculty Board no later than the last day of the academic year as set by the University, and then by the University Council.

## 5. Request for Graduation

Students who have completed program requirements and expect to graduate by the final semester must submit their request for graduation online via the Office of the Registrar’s website <http://www.reg.chula.ac.th> under the subheading, “**Request for Graduation**,” and follow these steps:

1) Verify “personal information, educational background ,and study program and plan” by clicking “**correct**” or “**incorrect.**” Should any item need to be corrected or changed, students may contact the Office of the Registrar and provide necessary documents (if any). Once the Faculty announces the name list of graduates, any further correction is prohibited.

2) Having verified the information in step 1, students must confirm this step by clicking “**Request for Graduation**,” before leaving the system; otherwise, this step will be nullified.

3) Students who have missed the deadline in the academic calendar must pay a fine (1,000 baht) at the Office of the Registrar before completing steps 1 and 2.

## 6. Guidelines to Follow after Submitting Request for Graduation

1) The graduate list and date of graduation approved by the University Council can be found at <http://www.reg.chula.ac.th> under the heading “**Request for Graduation.**” Students whose names are not on the graduate list may inquire at the Faculty Registrar. .

2) Once the University Council has approved the graduate list, students can request the following items:

(2.1) Two copies of their transcript (available in English only)

(2.2) A copy of the qualification certificate in Thai/English, two copies in English for international programs.

3) The documents aforementioned can be collected 5 working days following the date of the University Council approval. The Office of the Registrar reserves the right to cancel those documents if they are not collected within 60 days following the date of the University Council approval.

4) If you are not able to collect the documents yourself the following arrangements may be made:

4.1 Authorize someone to take collection on your behalf by showing an identify card, government/state enterprise official card, driver's license or any other picture ID. (Document of authorization can be downloaded from the Office of the Registrar website)

4.2 Arrange for them to be sent by post by

1. Downloading and filling out a 42/2 request (request for delivery of documents by post service)

2. Purchase a postal order for the value specified in the 42/2 request from the post office payable to "The Office of the Registrar, Chulalongkorn University"

3. In an envelope, send the postal order together with the 42/2 request you have filled out addressed to "The Office of the Registrar, Chulalongkorn University, Phya Thai Road, Patumwan District, Bangkok 10330"

5) Follow up on commencement ceremony schedules as follows:

5.1 Commencement ceremony rehearsals

- Commencement ceremony rehearsals usually take place between mid-June to early July.

5.2 Commencement ceremonies usually take place around the middle of the month of July each year.

5.3 Commencement ceremony rehearsal schedules for each of the Faculties as well as commencement day schedules will be posted on the website <http://www.reg.chula.ac.th>

## Appendixes

## A. Tuition Payment

### 1. Tuition Rates

**Bracket 1:** Faculty of Medical Science, Faculty of Allied Health Sciences, Faculty of Veterinary Science, Faculty of Pharmaceutical Science, Faculty of Engineering, Faculty of Psychology, Faculty of Science, Faculty of Architecture, Faculty of Communication Arts, Faculty of Nursing, School of Sports Science, College of Public Health Sciences

Interdisciplinary Fields: Medical Microbiology, Pharmacology, Environmental Science, Physiology, Bio-medical Science, Dental Biomaterials Science, Environmental Management, Research for Health Development, Biomedical Engineering, Nanoscience and Technology

Academic Year	First/Second Semester				Summer Session			
	Thai Nationals		Foreigners		Thai Nationals		Foreigners	
	Students	Auditing	Students	Auditing	Students	Auditing	Students	Auditing
2012	26,000	13,000	81,500	40,750	7,000	3,500	45,000	22,500
- Part 1			26,000	13,000			7,000	3,500
- Part 2			55,500	27,750			38,000	19,000

**Bracket 2** Faculty of Arts, Faculty of Political Science, Faculty of Education, Faculty of Commerce and Accountancy, Faculty of Law, Faculty of Fine and Applied Arts, Faculty of Economics, College of Population Studies



Interdisciplinary Fields: Human and Social Development, European Studies, Cultural Management, English as an International Language, Logistics Management, Southeast Asian Studies, Technological Business and Innovation Management, Environment, Sustainable Development, Korean Studies, Maritime Business Management, Energy Technology and Management, Russian Studies

Academic Year	First/Second Semester				Summer Session			
	Thai Nationals		Foreigners		Thai Nationals		Foreigners	
	Students	Auditing	Students	Auditing	Students	Auditing	Students	Auditing
2012	19,000	9,500	76,000	38,000	7,000	3,500	45,000	22,500
- Part 1			19,000	9,500			7,000	3,500
- Part 2			57,000	28,500			38,000	19,000

### Remarks:

1. Students in after-hours and other special programs in the semester system must pay education and special fees in addition to tuition at the rates announced by each program.

2. Students in after-hours and other special programs in the trimester system must pay the same tuition rates as students in regular programs every trimester and must also pay educational and special fees at the rates announced by each program.

For further details on registration procedures, students should consult the Registration Handbook which is posted on the Registrar's website. <http://www.reg.chula.ac.th>.

## B. English Standard Test

### Chart 1

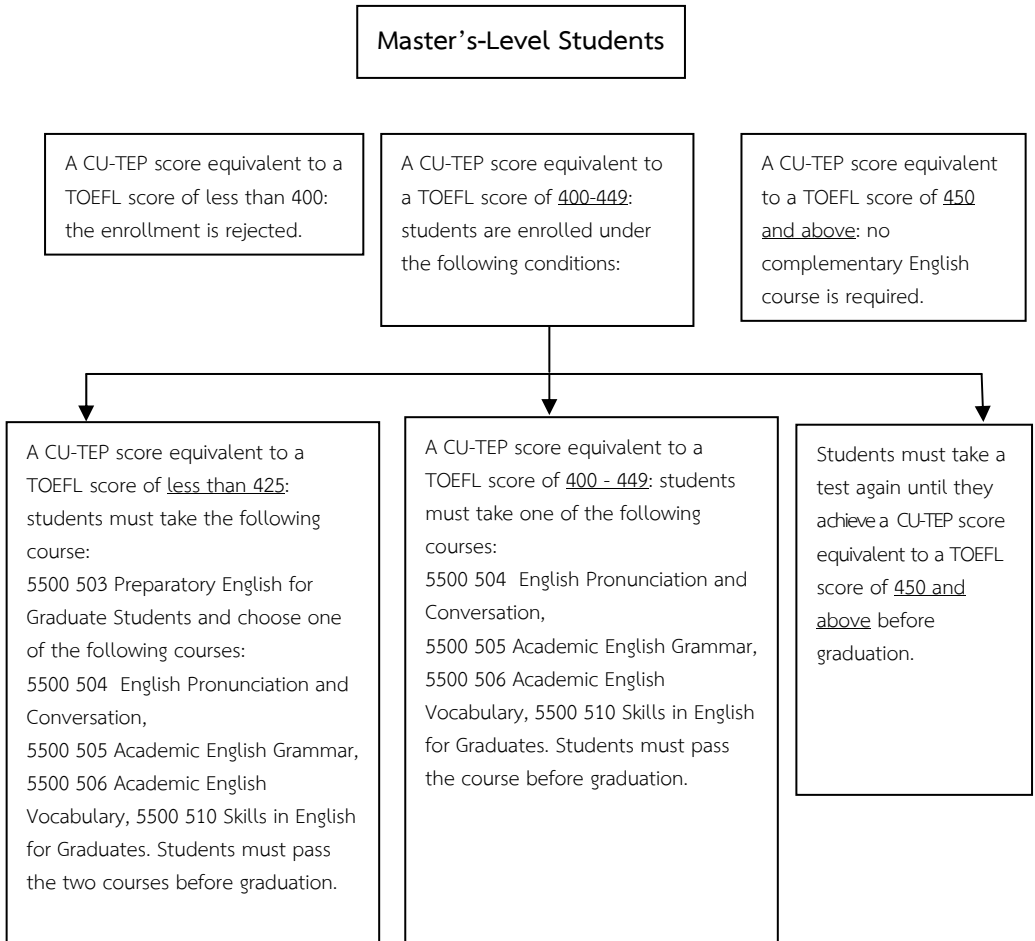


Chart 2

Doctoral-Level Students

A CU-TEP score equivalent to a TOEFL score of less than 450: the enrollment is rejected.

A CU-TEP score equivalent to a TOEFL score of 450-524: students are enrolled under the following conditions:

A CU-TEP score equivalent to a TOEFL score of 525 and above: no complementary English course is required.

A CU-TEP score equivalent to a TOEFL score of less than 500: students must take the following courses:  
5500 532 Academic English for Graduate Studies and  
5500 560 Thesis Writing.  
Students must pass the two courses before graduation.

A CU-TEP score equivalent to a TOEFL score of 500-524: students must take the following course:  
5500 560 Thesis Writing.  
Students must pass the course before graduation.

Students must take a test again until they achieve a CU-TEP score equivalent to a TOEFL score of 525 and above before graduation.

According to the resolution of the Board of Academic Policy of the University's Council no. 3/2552 on 7 May 2009 and in the meeting no. 1/2553 on 10 September 2010, criteria for English Standard Test exemption are as follows:

1. For English native speakers (United Kingdom, United States of America, Canada, Australia, New Zealand), the two English Standard Tests, one before enrollment and the other before graduation, are exempted.
2. For non-English native speakers
  - 2.1 For students who completed a English/ international Curriculums of not less than two years duration from a university accredited by the Office of the Civil Service Commission.
  - 2.2 For students who receive a grant for study in Chulalongkorn University, an English Standard Test before enrollment is exempted but they have to take and pass the English courses specified by the University.

## C. Submission of the Complete Thesis

(copy)

### The Graduate School, Chulalongkorn University Announcement on the Submission of the Complete Thesis

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According to Chulalongkorn University regulations concerning graduate study 2008 item 8, which states that “in order for the management of graduate studies to proceed in order, the Dean of Graduate School may issue The Graduate School Announcements to execute one of the regulations,” Graduate School hereby issues a Announcement on the submission of the complete thesis as followed:

**Item 1** This Announcement is called “The Graduate School, Chulalongkorn University, Announcement on the Submission of the Complete Thesis.”

**Item 2** This Announcement is to be enforced on graduate students graduating from the 2010 academic year onward.

**Item 3** The deadline of the complete thesis submission follows the university’s academic calendar (CR 90).

**Item 4** Student must submit the complete thesis whose content has been edited as indicated by the committee of the examination and edition according to the Graduate School’s thesis writing manual to Graduate School by 16:00 of the last date of complete thesis submission as announced in the university’s academic calendar.

**Item 5** In case of emergency or justifiable causes which prevent the student from submitting the complete thesis within the time mentioned in Item 4, the program is to notify the reasons through the director of the program and must be approved by the faculty's administrative committee or equivalent department before the submission deadline. The thesis submission deferment request must be done within at least 3 official days before the start of the next semester after which it will be submitted to Graduate School for further consideration.

**Item 6** Students who fail to submit the complete thesis to Graduate School within the time indicated in Item 4 and to complete the procedure in Item 5 must explain the reasons for the late submission of the thesis through the director of the program and must be approved by the faculty's administrative board or the equivalent department and must submit the case to Graduate School for further consideration. The student will be required to pay a fine for the late complete thesis submission of 3,000 Baht.

**Item 7** Graduate School will not allow any further edition to the submitted thesis as all the examining committee members have signed in the said thesis.

**Item 8** For students who complete the study plan with a thesis, the faculty is to process the authorization of graduation when the student has submitted the complete thesis to Graduate School.

To be announced and executed.

Announced on this 15 January 2010  
(Signature) Pornpote Piumsomboon  
(Assoc. Prof. Pornpote Piumsomboon, Ph.D.)  
Dean of the Graduate School

## D. Graduate Studies Regulations

(copy)

### Chulalongkorn University Rules on Regulations on Student Conduct Regulations B.E. 2527

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In order to protect the honor of Chulalongkorn University and ensure the proper conduct of its students, while also achieving the institution's goals and aspirations, the University Council, by virtue of Article 17 (2) of the Chulalongkorn University Act (1979), approved the following at its 423<sup>rd</sup> meeting:

**Item 1.** These regulations shall henceforth be known as “Chulalongkorn University Student Conduct Regulations 1984”

**Item 2.** These regulations are effective on the day following their announcement.

**Item 3.** These regulations supersede

3.1 “Chulalongkorn University Student Behavior Regulations 1963”.

3.2 “Chulalongkorn University Courtesy and Behavior Points Announcement” made on April 20, 1964.

Any other rules, regulations or announcements in conflict with the provisions laid down in the regulations herein shall be replaced by these regulations.

**Item 4.** Students must comply strictly with all laws, rules, regulations, announcements, and orders issued by the University at all times.

**Item 5.** Students must adhere to the moral, ethical and cultural practices of Thai society on all occasions.

**Item 6.** Students must maintain the unity, order, reputation and honor of the University.

**Item 7.** Students must conduct themselves with civility and refrain from all behaviors that may bring disgrace to themselves, their parents or guardian, and the University.

**Item 8.** Students must obey all legitimate orders or admonitions given by Chulalongkorn University faculty and staff.

**Item 9.** Students must follow the University dress code when on the University grounds.

**Item 10.** Students must be ready to present their student identification card to University faculty or staff as requested.

**Item 11.** Students may not remain on the University grounds beyond the hours specified by the University unless otherwise permitted by the University on a case by case basis.

**Item 12.** Students may not adopt any traditions or cultural practices that conflict with Thai values.

**Item 13.** Students may not organize any activity in violation of the law, or the rules, regulations, announcements or orders issued by the University or their respective faculties.

**Item 14.** Students may not write, draw, publish, or say anything or act in a manner that causes harm to others or to the University.

**Item 15.** Students may not bring alcoholic beverages or other intoxicants onto the University grounds and may not indulge in alcohol or other intoxicants such that they bring disgrace on themselves, their parents or guardians, or to the University.



**Item 16.** Students may not gamble, or be involved in or facilitate any form of gambling.

**Item 17.** Students must not incur a debt of such an amount that it causes harm or trouble to others or to the University.

**Item 18.** Students may not steal, embezzle, or destroy the property of others or of the University.

**Item 19.** Students must not bring illegal items onto the University grounds or have any illegal items in their possession.

**Item 20.** Students must not use narcotics or be in possession of narcotics.

**Item 21.** Students must not carry or be in possession of any weapon or explosive when on University grounds.

**Item 22.** Students must not incite or take part in violence between students or against other persons.

**Item 23.** Any student who incited or was involved in an act of violence that was reported to disciplinary officers must report the offence to their advisor and student affairs teacher in their respective Faculties, or to the Student Affairs Division.

**Item 24.** Any student who is found guilty of an imprisonable offence, except in the case of a misdemeanor or an unpremeditated offence, is considered as being in serious violation of the University's regulations.

**Item 25.** Any student who violates the law, or the rules, regulations, announcements or orders issued by the University or his or her Faculty is considered to be in serious violation of University regulations and is punishable by:

25.1 being sentenced to probation

25.2 having points deducted from his/her good conduct scores

25.3 other penalties deemed appropriate by the University  
Once the University or Faculty has carried out disciplinary action against a student, the parents, guardian, the University or the student's Faculty must be notified depending on the circumstances. The punishment must also be recorded in the student's record.

**Item 26.** Deduction of good conduct points

26.1 Each student is given 100 good conduct points for the period that he/she is enrolled at Chulalongkorn University.

26.2 No fewer than 5 points are to be deducted at any one time. However, the number of points deducted is at the discretion of the University or the student's Faculty.

26.3 Any student who is subject to a deduction of more than 40 but not over 60 conduct points, whether on a single or on multiple occasions, shall be suspended for one academic semester.

26.4 Any student who is subject to a deduction of more than 60 but not over 80 conduct points, whether on a single or on multiple occasions, shall be suspended for two academic semesters.

26.5 Any student who is subject to a deduction of more than 80 but not over 100 points, whether on a single or on multiple occasions, shall be suspended for four academic semesters.

26.6 Any student who is subject to a deduction totaling 100 points, whether on a single or on multiple occasions, shall be expelled.

**Item 27.** Investigation and punishment of disciplinary violations

27.1 When a violation of University regulations occurs in any Faculty, and only the students of that particular Faculty and no other students from other Faculties are found guilty of the violation, the Student Affairs Committee of the respective Faculty has the authority to investigate the violation. Should the investigation find the students accountable for the violation and subject to punishment, the Committee must file a report proposing a suitable punishment to the Faculty.

27.2 In cases other than those covered in 27.1, the disciplinary investigation council of the University has the authority to investigate the violation unless decided otherwise on a case-by-case basis. Should the investigation find the student accountable and punishable for the violation, the council must file a report proposing a suitable punishment to the University.

27.3 In order to obtain all relevant facts and evidence concerning and substantiating the violation, the persons authorized to investigate the violation have the power to

27.3.1 request and collect evidence relating to the violation

27.3.2 call in the student(s) charged with the violation or other persons considered to be involved in the offence for questioning

Any student who refuses to cooperate, commits perjury or withholds facts from the persons to whom investigating authority is given is considered to be in violation of University regulations.

**Item 28.** To ensure compliance with these regulations, the President of Chulalongkorn University and the Faculty Deans are authorized to implement any additional regulations or announcements that are not in conflict with these regulations.

**Item 29.** The President of Chulalongkorn University is to supervise the enactment of these regulations.

In the case of any matters not covered under these regulations, the President of Chulalongkorn University is authorized to issue orders and act as he/she sees fit.

Announced on March 30, 1984

Boonrod Binson

(Professor Boonrod Binson)

President of the University Council

(Copy)

## Announcement

Graduate School of Chulalongkorn University  
Penalties for Student Violations of University Regulations

By virtue of the 17/1984 meeting on November 20, 1984, the Graduate School Council approved the following guidelines regarding penalties for graduate students who commit punishable violations of University regulations, and reached agreement over punishment of violators as follows:

**Item 1.** The Graduate Studies Committee of the student's Faculty or the Graduate Studies Committee of the student's Department is responsible for administering punishment on any graduate student who has committed an offence stated in Items 2 and 3 of this announcement. The punishment imposed on the violator must be reported to the Graduate Studies Council for acknowledgement and for further action to be carried out.

**Item 2.** In the case where a student commits or is involved in a violation of examination regulations during midterm or end-of-term examinations (including language examinations, final examinations and thesis defense examinations), he/she is to be given commensurate punishment under the Chulalongkorn University Regulations on Diploma Studies.

**Item 3.** In the case of a regulation violation, the student is to be given a commensurate punishment under the University regulations on student discipline.

**Item 4.** This announcement is effective immediately.

Announced on January 22, 1985 Supradit  
Boonnag  
(Associate Professor Supradit Boonnag)  
Dean

(Copy)

Chulalongkorn University Announcement  
Guidelines on Student Behavior and Activities

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In order to protect the honor of the University and ensure the proper conduct of its students, the University has deemed it appropriate to stipulate the following:

**Item 1.** Students must adhere to the moral, ethical and cultural practices of Thai society on all occasions.

**Item 2.** Students must maintain the unity, order, reputation and honor of the University.

**Item 3.** Students must refrain from all behaviors that may bring disgrace to themselves, their parents or guardian, and the University.

**Item 4.** Students must not indulge in alcohol or intoxicants such that they bring disgrace on themselves, parents, guardians, or the University.

**Item 5.** Students must not gamble, or be involved in or facilitate any form of gambling.

**Item 6.** Students must not take part in or organize any activity that is against the law, or the rules, regulations, restrictions or announcements issued by the University or any of the Faculties.

**Item 7.** Students must adhere to democratic principles and refrain from causing physical, moral or behavioral damage or harm.

**Item 8.** Students must obey all legitimate orders and admonitions given by Faculty members or other Chulalongkorn University staff.

**Item 9.** Students must behave in an exemplary manner.

Announced on May 31, 1993

(Signature) Somkiat Ruchirawat  
Vice President for Students Affairs  
Acting on behalf of the University President

(Copy)

Chulalongkorn University Announcement  
Prohibition on Students' Gambling on Football Matches

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Due to recent newspaper reports of student involvement in gambling on both national and international league football matches, which is against the nation's laws and a violation of the University's Student Conduct Regulations 1984 Items 13 and 16, the University hereby cautions all students not to take part or be involved in any way in illegal football gambling under any circumstances. The University will impose punishment according to the University Regulations on any student found to be involved in any form of football gambling.

The University requests that all students be informed thus.

Announced on February 7, 2003

(signature) (Associate Professor Sriddej Pattanasetthapong)

Vice President for Students Affairs

Acting on behalf of the University President

## E. Student Life and Accident Insurance

The University maintains life and accident insurance for graduate student registered in the Registrar Department system, for which students are not required to make additional payment as the premium is included in the tuition fee. All students are covered in case of injury or accidental death throughout their enrollment at the University.

**Insurance Scheme Period** The insurance scheme is valid from June 1 of every year to May 31 of the following year. The coverage is for 24 hours worldwide. In cases where a student leaves the University before the end of coverage period, the student remains eligible for benefits through the end of the coverage period.

## F. Scholarships

The Chulalongkorn Graduate School offers a number of scholarships and grants to help alleviate students' financial burden. These funds also promote the enrolment of talented individuals in Chulalongkorn University. Conditions, grant amounts, and application periods for education support scholarships and research support scholarships **for each year** are subject to change in response to varying circumstances. Students are encouraged to keep abreast of Graduate School announcements scholarship availability. Categories of scholarships the Graduate School awards to students are as follow:

### **Student Support Scholarship**

1. Graduate Studies Education Support Scholarship on the Occasion of His Majesty the King's 72<sup>nd</sup> Birthday
2. Tuition Fee Scholarship
3. Education Support Scholarship for Teaching Assistants
4. Tuition Support Scholarship for Research Assistants
5. Scholarships for Gifted Students in Sport
6. Chulalongkorn University Alumni Association Scholarship
7. Computer and Communication Education Foundation Scholarship
8. Royal Bangkok Sports Club Scholarship
9. Major General Doctor Pacha Siriworasarn Scholarship
10. Bank of Ayudhya Public Company Limited Scholarship
11. Prapai Sakulsri Scholarship

### **Research Support Scholarship**

1. The 90<sup>th</sup> Anniversary Of Chulalongkorn University Fund ( Ratchadaphiseksomphot Endowment Fund)
2. CU. Graduate School Thesis Grant
3. Phd Scholarship For Research Aboard (D-RSAB)
4. Post Graduate Scholarship For Research Aboard (G-RSAB)
5. CU Graduate School Thesis Grant For “Sufficiency Economy”.
6. Professor Supradit Bunnak Scholarship
7. Lady Chuern Pisonlayabutra Scholarship
8. Pradit Kaljaruek Foundation Scholarship



9. Kasikorn Thai Public Company Limited Dissertation Support Scholarship

10. Overseas Research Presentation Scholarship for Doctoral Degree Candidates

11. National-Level Academic Research Presentation Scholarship for Graduate School Students

12. Postdoctoral Fellowship (Ratchadaphiseksomphot Endowment Fund)

## **G. Publication of research work from the thesis or individual research work**

Since Chulalongkorn University's Regulation on Graduate Education, B.E. 2551 (A.D. 2008), clauses 103 and 104, specifies that research work from the thesis or individual research work must be published as one requirement for graduation and since the Regulation does not set the guideline for specifying the name of the author of the article taken from the thesis or individual research work, students specify the name differently and sometimes their style is not aligned with the standard. The Graduate School sets hereby the guideline for all faculties to rely on as follows:

1. Students must specify firstly their name as author of the thesis in the article and the Department of Chulalongkorn University offering the curriculum.
2. For the thesis advisor, students must specify the Work Unit of their advisor.

## H. Thesis preparation

Thesis preparation is one requirement for graduation for the curriculum which requires the thesis to be submitted as a part of the study. In preparing their thesis, students must avoid copying a piece of writing from someone else and representing it as their own work without quoting the reference. This plagiarism is considered to be an academic fault which causes damage to the reputation of the University, affects the quality and academic ethics, and leads to a disciplinary action, more information is provided in

<http://www.grad.chula.ac.th/download/files/Plagiarism.pdf>

Moreover, students should pay attention to the correct typing format for thesis since Chulalongkorn University's Regulation on Graduate Education, B.E. 2551 (A.D. 2008), Article 101, specifies that "typing format for thesis must comply with the Thesis Typing Format Handbook prepared by the Graduate School". The Graduate School has provided the Thesis Typing Format Handbook and Template for Thesis Typing to help students in typing their complete thesis, reducing their typing errors, and preparing their thesis in a standardized format. Students can download Thesis Typing Format Handbook and Template for Thesis Typing by following this link:

<http://www.grad.chula.ac.th/thesis/download.php>

## I. Facilities

Chulalongkorn University provides a large number of facilities and services to meet students' various needs. These range from medical care, on-campus shuttle buses, consultation services, a cooperative store, books centers, and libraries, to a sports center.

A state-of-art health care center is situated on the second floor of Chamchuri 9 building.

The Center of Academic Resources is a resource center where students can find resource materials, borrow books, and conduct research on a wide range of topics. The Center offers related technical services and support on hardware, software and all the Center of Academic Resources' network connection system equipment. The Center coordinates and manages the online Chulalinet library service available in all Faculties and Institutes' libraries and the off-campus Uninet library search service available through network connection, as well as global network connection via the internet.

Internet service is provided through the Office of Information Technology.

On-campus transportation is facilitated by four shuttle bus lines.

The University offers a Consultation Hotline service staffed by professional counselors. Students can call 02-215-1558 Monday to Friday from 12:00 to 17:00 hours.

In addition, cooperative stores offer stationery and consumer goods at reasonable prices. A range of services are also available to accommodate those who need them. The Cooperative welcomes membership subscription, and part of its operating profits are returned to members in the form of dividends, activities, and privileges, while the remainder is spent on operations intended for the benefit of Chulalongkorn University and society. The Chulalongkorn Book Center sells textbooks and other publications. The sports center comprises tennis courts, an indoor gymnasium, a fitness center, and a swimming pool. Interested persons may contact the Chulalongkorn Sports Center at 0-2218-2824-7 and 0-2218-2840.

## J. Accommodations/Dormitories near Chulalongkorn University

Puang Chomphu Dormitory (U-Center) (<http://www.u-center-thailand.com>) is a privately-run dormitory under the supervision of the University. It is located directly opposite the Chulalongkorn Secondary Demonstration School and Chamchuri 9 Building. Chulalongkorn students may rent rooms at this dormitory at a reasonable price. Moreover, the dormitory organizes various activities that teach students about living with others and taking responsibility for themselves and the community. Students may obtain more information at the Student Affairs Office, Chula Chakrabongse Building, 2<sup>nd</sup> floor, tel. 0-2218-7043 and 0-2218-7055.

## Pathumwan district

**@Soi** 29/1 Soi Rongmuang2, Rongmuang road, Rongmuang, Pathumwan, Bangkok 10330, A new apartment in the city center, close to MBK center, Siam Paragon, Tesco Lotus Rama1, Chulalongkorn University, Hua Lamphong Station, near National Stadium BTS Station, room rents between 5,000-7,000 baht/month. telephone: 0-81441-7981, 0-2214-5068.

**R.S. COURT** 76/1 Soi Kasemsan3, Rama1, Pathumwan, Bangkok 10330, telephone: 0-2216-3492

**KIJDAMRONG MANSION** 59/1 Soi Thanon Charasmuang, Rongmuang, Pathumwan Bangkok 10330. All built-in furniture complete with an air conditioner, cabinets, counters, rates between 4,500-5,000 baht/month, live-in owner Two renters may share a room at 3,000/ month/person 2,700 baht per month including utilities Telephone: 0-2252-5582

**BLUE SMILE TRAVEL** 36/44 Soi Kasemsan1, Rama1, Pathumwan, Bangkok

**RAMA 4 CITY COURT** Soi Plukchit Rama4, Lumpini, Pathumwan, Bangkok Rooms may be rented by 1-4 people, complete with air conditioner, television, furniture, bathroom, key card, security guard, two bus stops from National Stadium BTS Station

**SRIPHAN** 916 Phyathai road, Wangmai, Pathumwan , Bangkok 0-2215-4021

**SUWANNA APARTMENT** 70 Rama1, Pathumwan, Bangkok 10330, telephone: 0-2214-1941

**SENAKIJ APARTMENT** Phyathai road, Pathumwan Bangkok,  
 telephone: 0-2612-0234 Renovated rooms for rent, rates between  
 1,800-2,000 per month, shared bathrooms, no furniture, clean, regular  
 maids, many exits including Hua Lamphong Station and Bantad Thong

**URAPORN WOMEN'S APARTMENT** 56/15-16 Soi

Rongmuang3, Rama1, Rongmuang, Pathumwan, Bangkok 10330  
 2,100 baht/month

**ALGELA PATHUMWAN WOMEN'S APARTMENT** 32/1 Soi Langsuan,  
 Ploenchit road, Lumpini, Pathumwan, Bangkok 10330

**PATHUMWAN WOMEN'S APARTMENT** 38-42 Soi Chula 12, Rama6 road,  
 Wangmai, Pathumwan, Bangkok 10330

**RTN DORMITORY** 185/8-9 Rama1 road, Rongmuang, Pathumwan,  
 Bangkok 10330

### Ratchathewi district

**CHITNARONG APARTMENT** 50 Soi Petchburi5, Petchburi road, Thung  
 Phyathai, Ratchathewi, Bangkok 10400, telephone: 0-2612-2045

**CHINA MANSION** Soi Petchburi5, Petchburi road, Thung Phyathai,  
 Ratchathewi, Bangkok 10400, telephone: 0-2208-9030

**RATCHATHEWI COURT** 57 Soi Kolit, Phyathai road Ratchathewi,  
 Bangkok 10400, telephone: 02-251-9743

**L.A. MANSION** 205-207 Soi Petchburi5, Petchburi road, Thung Phyathai,  
 Ratchathewi, Bangkok 10400, telephone: 0-2216-7381

**RATCHATHEWI APARTMENT** 488 Soi Petchburi18,  
 Petchburi road, Thung Phyathai, Ratchathewi, Bangkok 10400,  
 telephone: 0-2644-9061

**RACHAWADI MANSION** 322 Soi Thammasaraj, Phyathai, Petchburi road, Ratchathewi, Bangkok 10400

**BAAN LERTBENYA** 27/41 Soi Lertpanya, Ratchawithi road, Ratchathewi, Bangkok 10400

**BAAN WORACHAT** Petchburi 6, Petchburi road, Thung Phyathai, Ratchathewi, Bangkok 10400, telephone: 0-2612-9061

**PHYATHAI LIEU APARTMENT** Phyathai road Ratchathewi, Bangkok 10400, telephone: 0-2612-1539

**RAMPHAI APARTMENT** 124, Soi Petchburi, Petchburi road, Ratchathewi, Bangkok 10400, telephone: 0-2215-7812

**RUANGSIRI APARTMENT** 401 Soi Petchburi7, Petchburi . road, Ratchathewi, Bangkok 10400, telephone: 0-2612-1296

**VENEZIA RESIDENT** 890/93 488 Soi Petchburi18, Petchburi road, Ratchathewi, Bangkok 10400, telephone: 0-2656-5177

**SUTHIRA MANSION** 22 488 Soi Petchburi7, Petchburi road, Ratchathewi, Bangkok 10400, telephone: 0-2612-1000

**MANSIN WOMEN'S APARTMENT** 173/15 Rama 6 Soi 2, Thung Phyathai, Ratchathewi, Bangkok 10400

**AVENUE MANSION** 70/29 Soi Petchburi7, Petchburi road, Ratchathewi, Bangkok 10400, telephone: 0-2219-7393

### Bangrak district

**SONG PHRA APARTMENT** 240 Mahaprutharam, Bangrak, telephone: 02-633-0140

**AUSILI-UM WOMEN'S APARTMENT** 124 Saladaeng road, Bangrak, Bangkok 10500, telephone: 0-2233-3430

**SIPHRAYA DORMITORY** 347/1 Siphraya road, Bangrak, Bangkok, telephone: 0-2617-5858

**Phyathai district**

**PRATUANGSUK WOMEN'S APARTMENT**

779/4 Soi Luecha, Paholyothin road, Phyathai, Bangkok 10400,  
telephone: 0-2278-1652-3

**EK-YOTHIN APARTMENT** 941/1 Soi Paholyothin1, Paholyothin road,  
Samsennai, Phyathai, Bangkok 10400, telephone: 0-2270-1684-5



More Information :

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254 Phayathai Rd., Wangmai Patumwan Bangkok 10330

Tel. 0-2218-3501 press 0 Fax 0-2218-3506



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